



25  
YEARS  
OF HERITAGE

**Ref: SECT: STOC: 26-20**

14<sup>th</sup> May, 2020

To  
The Secretary  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai - 400 001

To  
The Manager,  
Listing Department,  
**National Stock Exchange of India Limited**  
Exchange Plaza, C-1,  
G Block, Bandra-Kurla Complex,  
Bandra (East), Mumbai - 400 051

**Scrip Code: 519552**

**Scrip Code: HERITGFOOD**

Dear Sir / Madam,

**Sub: Calendar of Events for conducting the Postal Ballot -reg**

This is in reference to our letter dated May 14, 2020, regarding approval of the following items by the Board of Directors of the Company in their meeting held on May 14, 2020:

- Approve for giving guarantee or providing security under Section 185 of Companies Act, 2013 to the Joint Venture Company
- Approve for giving loan or guarantee or providing security in connection with loan availed by any of Company's Subsidiary, Associate, Joint Venture Company and other person specified under section 185 of the Companies Act, 2013.

For the purpose of approval of the shareholders for the above said items through Postal Ballot the calendar of events is as follows.

S No	Particulars	Specimen date
1.	Intimation to stock exchanges regarding convening of board meeting	6 <sup>th</sup> May, 2020
2.	Date on which consent given by the scrutinizer to act as such	8 <sup>th</sup> May, 2020
3.	Date of consideration of the matter in board meeting	14 <sup>th</sup> May, 2020
4.	Date of appointment of scrutinizer & e-voting Service provider	14 <sup>h</sup> May, 2020
5.	Date of approval of Postal Ballot Notice	14 <sup>th</sup> May, 2020

**HERITAGE FOODS LIMITED**

CIN : L15209TG1992PLC014332

**AN ISO: 22000 CERTIFIED COMPANY**





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S No	Particulars	Specimen date
6.	Date of Board Resolution authorizing Company Secretary for being responsible for the entire postal ballot process	14 <sup>th</sup> May, 2020
7.	Approve calendar of events	14 <sup>th</sup> May, 2020
8.	Filing of intimation of the board resolution and event of calendar for conducting postal ballot to the stock exchange	14 <sup>th</sup> May, 2020
9.	Filing of intimation of board resolution and event of calendar for conducting postal ballot to the Registrar of Companies	Within one week of passing board resolution
10.	Cut-off date for providing e-voting rights (To whom postal ballot notice will be dispatch)	15 <sup>th</sup> May, 2020
11.	Date of completion of dispatch of notice (Email only)	18 <sup>th</sup> May, 2020
12.	Publication of notice in newspaper for the date of completion of dispatch of notice and last date for receipt of postal ballot forms	19 <sup>th</sup> May, 2020
13.	Postal Ballot/E-voting start date	19 <sup>th</sup> May, 2020
14.	Postal Ballot/E-voting end date	17 <sup>th</sup> June, 2020
15.	Date of handing over the postal ballot papers to the designated authority (Chairman) by the Scrutinizer	19 <sup>th</sup> June, 2020
16.	Date in which the results of postal ballot will be announced by the Chairman	19 <sup>th</sup> June, 2020
17.	Result to be displayed in the Company Website /Stock Exchanges / Released to the Press	19 <sup>th</sup> June, 2020
18.	Filing of Resolution with ROC	Within 30 days from declaration of the result
19.	Last Date for signing of the minutes book by the Chairman in which the results ballot is recorded	Within 30 days from declaration of the result

This is for your information and record.

Thanks & Regards

For **HERITAGE FOODS LIMITED**

  
**UMAKANTA BARIK**  
Company Secretary  
M. No: FCS-6317



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